Your street address

Your phone number

Dear Guest

I am delighted to invite you to attend my Rotary fund-raising [breakfast/lunch/ dinner] at my home at [street address] on [date ]at [time].

The purpose is to enjoy a leisurely meal with other like-minded people I know and to raise funds for Rotary International Projects. This worthy cause is to raise funds to install solar-powered computers in remote schools in [details to be added].

The meal will be [menu items/style] with [beverages] and I am sure you will enjoy it.

[Sponsor details to be added] have all donated goods to help raise funds for International Projects.

Your tax-deductible cash donation to Rotary International Projects will be put to very good use. The amount you donate is up to you but as a guide, not less than $$$ [or each], which is what you might pay at [a local restaurant for 2 courses and a glass of wine/a high tea at the Queen Victoria Building/other]. There is no limit to what you can donate to this very worthy cause, about which I will provide more information on at the [breakfast/lunch/ dinner].

You can pay in cash or cheque at the meal or direct deposit to:

Rotary Club of North Ryde Inc

Bendigo Bank

North Ryde

BSB: 633108

Account: 126363670

(Operating Account)

Please RSVP by [email/phone] by [date] so that I can finalise my catering and seating arrangements.

I am sure you will enjoy the [breakfast/lunch/dinner] and the company and I really look forward to seeing you.

[Yours truly/sincerely/Best regards],

[Your name]